

# Connect

at



**Wesley  
Conference Centre**

**Central location  
Flexible spaces  
Events that give back**



# Welcome to Wesley Conference Centre

Host your next AGM, corporate event, meeting, conference, exhibition or seminar with us and we'll work with you to make sure your event is tailored to your needs.

From catering and branding to audio visual, our professional events team will provide you with end-to-end assistance to ensure your event is supported every step of the way.

We acknowledge the Gadigal people of the Eora nation, the traditional Custodians of the land on which we work. We pay our respects to their Elders - past, present and future generations - and to all Aboriginal and Torres Strait Islander peoples and communities.



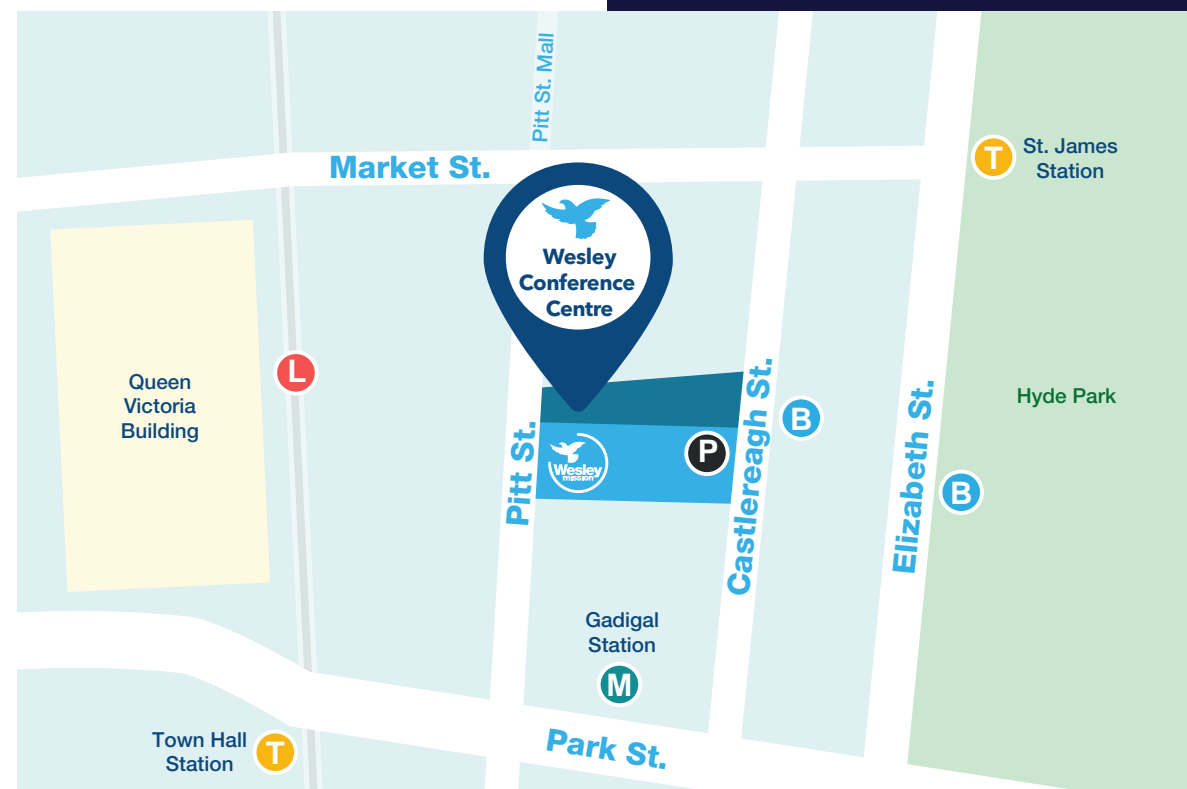
## Wesley Conference Centre

220 Pitt Street, Sydney NSW 2000

(02) 9263 5500

[conferencecentre@wesleymission.org.au](mailto:conferencecentre@wesleymission.org.au)

[wesleymission.org.au/conferencecentre](https://wesleymission.org.au/conferencecentre)



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I wanted to say how welcoming and supportive the team were. So helpful to our staff and our guests. Nothing was too much trouble, great location, super fab tech and friendly, kind, helpful staff."

- Tracey Corbin-Matchett, Bus Stop Films

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The staff were incredibly helpful and attentive. For all my city events in the future, I'll be looking to you guys first."

- Graham Wright, Educational Analysis and Consulting

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Thank you again for all your help. Everything went smoothly and [was] stress-free. The team was amazing and always happy to help out."


- Ronia Bangel, GP Synergy






## Central location


 **Conveniently located**  
Situated in the heart of Sydney CBD


 **Accessible by bus, train or light rail**  
A four-minute walk from  
Town Hall and St James stations


 **Public parking onsite**  
Paid parking at Piccadilly  
Secure Parking

 **Accommodation nearby**  
Hotel across the road from  
Wesley Conference Centre

## Flexible spaces

 **775 seat theatre**  
Tiered theatre in central  
Sydney CBD

 **Nine versatile spaces**  
Modern spaces suitable  
for large and small gatherings

 **Wheelchair accessible, mobility  
friendly and fitted with hearing  
augmentation devices (hearing  
loops)**  
Ramps and elevators ensure  
each level is easy to access



Host your event  
while making a *difference*

## Events that give back

When you book one of our  
leading event spaces, you'll  
be helping to support Wesley  
Mission as we care for those in  
need.

In 2023 - 2024, Wesley Mission  
supported **160,535** Australians  
including:


More than **40,000** crisis calls  
answered by Lifeline Sydney &  
Sutherland


**34** community networks across NSW  
supported and resourced to prevent  
suicide locally


More than **22,000** calls answered by  
GambleAware Helpline to address  
gambling harm

**3,100** people trained in suicide  
prevention

**6** new languages in the refugee and  
Asylum Seeker Suicide Prevention  
program launching this year

 **Your event will support a  
worthy cause**

 **Your booking directly contributes  
to Wesley Mission's community  
services**

 **You'll help people most in need  
build brighter futures**



# Wesley Conference Centre

Offering modern, versatile spaces suitable for both large and small gatherings, all our spaces include the following features:

- complimentary Wi-Fi
- state-of-the-art audio system
- audio visual support from onsite technicians.

## Wesley Theatre

Stage an unforgettable event in our unique theatre which seats up to 775 attendees. No matter where you're seated, every guest will enjoy an uninterrupted view of the stage with seamless surround sound. Features include:

- a large inbuilt stage area
- ceiling height of six metres supporting extended and multi-screen projection, hanging banners and custom set pieces
- a presenter's room
- change rooms
- external viewing areas for guests and VIPs
- high-definition projector and customisable stage lighting.

**Event types:** conferences, AGMs, seminars, graduations, orientations and town halls.



# Multi-purpose tiered theatre in *central* Sydney CBD





## Large spaces



## Smith Room

The perfect choice for standalone events or as an addition for large conferences that need a breakout space or an exhibition area. Features include:

- black draping
- video conferencing facilities
- dual presentation screens.

**Event types: conferences, AGMs, exhibitions, orientations, seated catering and seminars.**



## Lyceum

A versatile space for up to 180 people. Features include:

- five-metre-high atrium-style ceiling
- moveable raised stage area
- adjustable room and stage lighting.

**Event types: conferences, AGMs, seminars, town halls, graduations, orientations, lectures, breakfasts and exhibitions.**



## Green and Pacific Rooms (combined)

Combine spaces to create maximum impact with one large showcase space for your event or gathering. Features include:

- located on the same level as Wesley Theatre
- dual presentation screens
- video conferencing facilities.

**Event types: conferences, seminars, exhibitions, orientations, seated lunches and training sessions.**



## Medium spaces



## Green Room

A versatile space with generous dimensions. Features include:

- projector, screen and audio system
- video conferencing facilities
- audio visual support from onsite technicians

**Event types: meetings, training sessions and conferences.**



## Pacific Room

A flexible space comfortably offering a range of seating styles. Features include:

- projector, screen and audio system
- video conferencing facilities
- audio visual support from onsite technicians

**Event types: meetings, training sessions and conferences.**



## Chambers Room

One of our most flexible spaces, with movable walls that can be used to adapt the size of the room around your needs. Features include:

- multiple screen options with inbuilt LCD monitor, projector and screen
- video conferencing facilities
- movable walls.

**Event types: meetings, training sessions and seminars.**





## Small spaces



## Greatorex Room

It can be used either standalone or combined with the pre-function area to build a larger catering, exhibition or registration space. Features include:

- movable walls
- projector and screen.

**Event types:** meetings, training sessions and team building activities.



## Pollard Room

Ideally suitable for private events away from the office. Features include:

- LCD monitor.

**Event types:** meetings, training sessions, interviews and working lunches.



## Pendlebury Room

Perfect as a private place to meet away from the office, or open the walls to create a larger catering, exhibitor or registration area when booked with the Pollard and Chambers Rooms. Features include:

- movable walls
- LCD monitor.

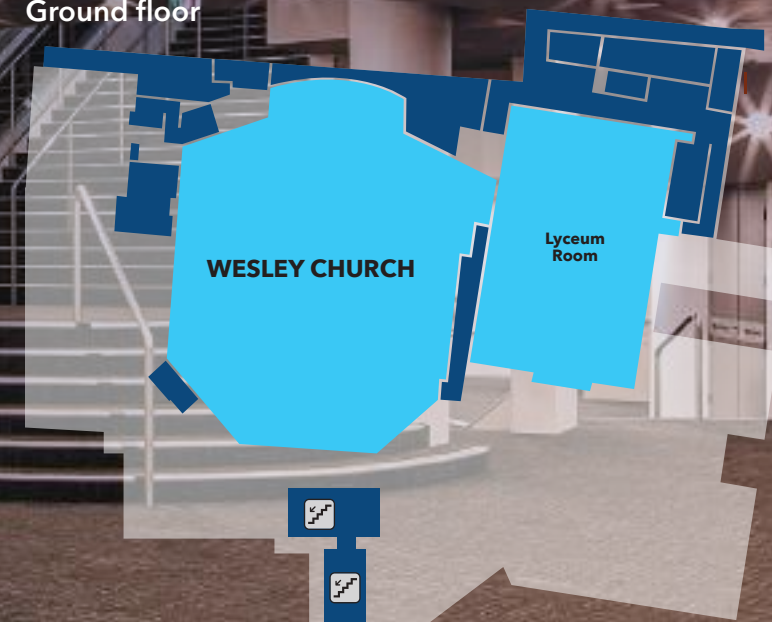
**Event types:** meetings, training sessions, interviews and round table discussions.



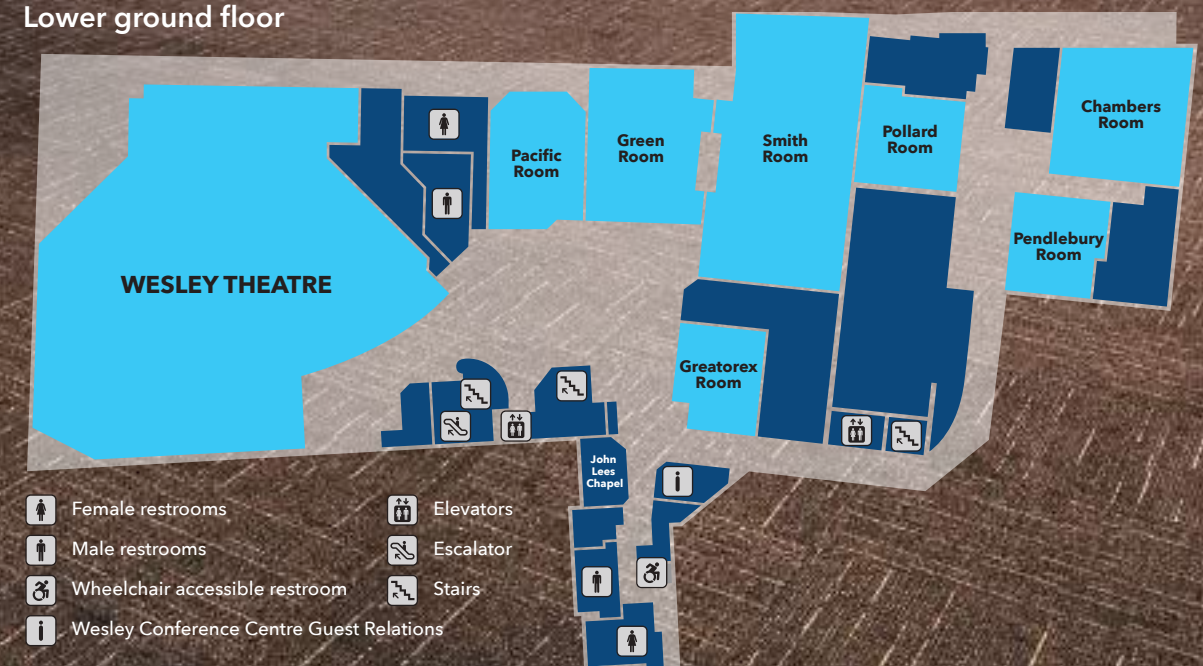
## Floor plans

Discover the right space/s to support your next event. If you have a specific floor plan in mind, we can help bring your vision to life!

### Ground floor



### Lower ground floor



- Female restrooms
- Male restrooms
- Wheelchair accessible restroom
- Wesley Conference Centre Guest Relations
- Elevators
- Escalator
- Stairs
- John Lees Chapel



# Your *tech* support

With 100 years of combined audio visual experience across our team, we can help your event run smoothly with our 'one-stop-shop' of audio, vision and lighting solutions to suit all your live event needs.

Our technicians, production managers and event specialists are here to provide everything you need to make your next event a success, including:

- high-quality data projectors and screens
- custom lighting
- powerful audio systems
- full live streaming, video conferencing and online audience engagement tools
- full suite of post-production services
- set design.

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The AV team were fantastic in helping us navigate IT challenges and demonstrated their agility to ensure a smooth-running virtual event."

- Karyn Martinez, Smart Group



Wesley *Recording* Studio

Bring your  
storytelling to life  
with flexible sessions  
and experienced  
technicians in the  
heart of Sydney CBD.

Explore unlimited creativity and storytelling with our broad range of audio visual services from audiobook production, podcast creation, video recording, greenscreen, real-time editing, live-streamed events and production.

Book at your convenience with flexible recording session times and be supported by our highly experienced audio visual technicians.



Podcast



Audiobook



Video  
recording



Live stream





# Your *catering* needs

With a focus on fresh and sustainable produce, Wesley Conference Centre ensures every ingredient is carefully sourced from local suppliers to give you and your guests an unforgettable culinary experience.

Whether you're looking for a breakfast menu to energise your delegates before they start the day, a shared lunch experience to bring the team together or just a healthy snack that doesn't skimp on taste, our experienced team is here to meet any catering need.



Delicious gluten-free, vegan and vegetarian options included with all morning tea, afternoon tea and working lunch packages at no additional cost.\*



Locally sourced barista quality coffee.

## Package options

- Canapes
- Buffet
- Seated lunches
- Working lunches
- Morning and afternoon tea, plus high tea.

# Top tips to help you plan your next event

Pulling off a successful event means coordinating multiple moving parts. Here are our top five tips for choosing your venue.

- ✓ **Location:** choose a venue that's central and easily accessible for all attendees, ideally close to a public transport hub with nearby parking.
- ✓ **Layout:** consider the venue's flexibility and how easily it can adapt to different setups and configurations to meet your specific needs.
- ✓ **Technology:** confirm what audio-visual equipment, Wi-Fi or other features are included and whether the venue has an inhouse technical team or if you need to work with an external supplier.
- ✓ **Quality:** evaluate the venue based on the overall experience, look for excellence in service, reputation, catering and technology to ensure your conference meets the highest standards and leaves a lasting impression on attendees.
- ✓ **Social impact:** consider the venue's commitment to social responsibility and sustainability practices, choosing a venue that aligns with your organisation's values and goals.



Wesley  
Conference Centre

## Our carbon footprint commitment

We prioritise sustainability by:



Using energy-efficient equipment and LED lights



Partnering with ORG Recycling & Waste to turn leftover food into green energy



Using Huskee Cups made from recycled coffee husks



Reducing paper waste by going digital



Having water stations available so guests can bring reusable water bottles



Being centrally located and easily accessible by public transport, we're helping to reduce carbon emissions



Recycle this brochure by passing it on to a colleague after you've finished using it

\*We're committed to making every effort to cater for guests with special dietary requirements (vegetarian, vegan and gluten free) at no additional charge. However, additional special dietary requirements or selections outside the standard menu will incur a surcharge and are subject to availability.





**Connect with us today  
to plan your next event**

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**Doing all the good we can  
because every life matters**